



INTRODUCTION

Jem Archaeology Pty Ltd is an archaeological and cultural heritage management consultancy based in Melbourne, Victoria. Jem Archaeology provides professional, ethical and affordable cultural heritage management advice and assessments within Victoria for a range of clients.

CLIENTS

Jem Archaeology provides every client with:

- Expert cultural heritage legislative advice
- Professional, detailed and rapid responses to enquiries
- Competitive and accurate scoping and costing of projects
- Comprehensive technical reports to meet legislative requirements
- Timely completion of projects
- Expert analysis of archaeological sites and cultural heritage material.

EXPERTISE

The Jem Archaeology team is led by Director/Archaeologist/Heritage Advisor Jen Burch. Since 2007 Jen has managed and worked on more than 1,500 archaeological projects for a variety of clients and developments, including residential, commercial and industrial developments, wind farms, mining projects, road and rail projects, water and sewerage pipelines and associated infrastructure. She has authored or co-authored more than 500 approved CHMPs and has an excellent working knowledge of the current Victorian heritage legislation.

Jen is formally qualified as both an Archaeologist and a Heritage Advisor, having been awarded with a Bachelor of Archaeology (Honours) (First Class) by La Trobe University, Bundoora (2007). She also has a number of professional affiliations and registrations with relevant associations including full membership of Australian Association of Consulting Archaeologists Inc. (MAACAI) and membership of the Australian Archaeological Association (AAA), the Victorian Planning and Environmental Law Association (VPELA) and the Urban Development Institute of Australia (UDIA).

The broader Jem Archaeology team currently includes more than 30 permanent staff including a mixture of Archaeologists/HAs, Archaeologists, GIS Specialists, Field Assistants and support staff. A number of our staff have excavator operator tickets which, together with our four 5-tonne excavators and mechanical sieves, allows us to undertake mechanical excavations as required without having to rely on subcontracting operators. The Jem Archaeology team is fully equipped to service any and all projects in a timely and cost-effective manner, including larger, more complex or more urgent projects.

TESTIMONIAL

"Jen Burch of Jem Archaeology has provided clear and precise advice, has identified and addressed issues in a practical, transparent and ethical manner and has provided incredible value for money. She has vast knowledge of cultural management and heritage issues, has great rapport with Indigenous parties and has the capacity to efficiently identify and deal with issues that arise. Jen delivers speedy, cost efficient and ethical outcomes. I have no hesitation in recommending Jen Burch and Jem Archaeology to any group or organisation dealing with matters within her area of expertise." Thomas Lindsey, Warrnambool Project Design and Development Pty Ltd, 2016.



SERVICES

Jem Archaeology offers the following services:

- Archaeological and cultural heritage advice
- Aboriginal Cultural Heritage Management Plans (CHMPs)
- Historical Heritage Assessments (HHAs)
- Due Diligence Assessments
- Preliminary Aboriginal Heritage Tests (PAHTs)
- Background research (Desktop Assessment)
- Archaeological survey (Standard Assessment)
- Archaeological test excavation (Complex Assessment)
- Archaeological salvage excavation
- Archaeological monitoring
- Aboriginal and historical artefact recording, analysis and interpretation (specialising in Aboriginal flaked stone artefacts)
- Aboriginal and historical archaeological site identification, recording, interpretation and significance assessment
- Environmental Effects Statement technical reports
- Permit and Consent to Disturb applications
- Stakeholder consultation with clients, landowners, regulatory bodies, Registered Aboriginal Parties (RAPs), RAP applicants, Traditional Owners, Native Title holders and other stakeholders
- Risk and opportunities assessments
- Peer reviews
- Development of recommendations in accordance with relevant legislation and stakeholder interests
- Cultural heritage awareness training/inductions
- Compliance inspections

KEY PROJECTS

Residential Subdivision, Wedge Road, Skye (2,800m² Salvage (ongoing))
Riverfield Estate, Clyde (140ha) (multiple CHMPs and Salvages)
Ryan Corner and Hawkesdale Wind Farm Transmission Line (40km) (CHMP and Salvage)
Residential Subdivision, Miles Street, Sebastopol (72ha) (CHMP - ongoing)
Golden Beach Gas Project, Longford to Golden Beach (426ha) (CHMP and EES)
Viva Energy Gas Project, Corio to Lara (41.7ha) (CHMP, HHA and EES)
Apartment Development, Plowman Place, Frankston (900m² Salvage)
Kyneton District Hospital, Simpson Street, Kyneton (3.6ha) (CHMP and Salvage of 1,700m²)
Pipeline Replacement, Princes Freeway, Little River (CHMP)
Utilities, Boundary Rd and Derrimut Road, Tarneit (27ha) (CHMP and Salvage)
Industrial Subdivision, Boundary Road, Tarneit (43ha.) (CHMP and Salvage)
Residential Subdivision, Copelands Road, Warragul (22ha) (CHMP)
Residential Subdivision, Bridge Road, Melton South (22ha.) (CHMP)
Lal Lal Wind Farm, Elaine and Yendon (Salvage)
Residential Subdivision, Whitelaws Track, Yinnar South (112ha) (CHMP)
Industrial Subdivision, 297 Palmers Road, Truganina (27ha.) (CHMP and Salvage)
Residential Subdivision, Bindts Road, Wollert (35ha.) (CHMP and Salvage)
Residential Subdivision, Donnybrook Road, Woodstock (40ha.) (CHMP)
Regent, Williams Landing, Castlemaine, Gisborne, Kilmore East, Kyneton, Wallan and Traralgon Railway Stations (CHMPs/HHAs)

SCHEDULE OF FEES

Available on Request

